



**Colonial Beach Public Schools
102 First Street, Colonial Beach, VA 22443**

Dr. Clint Mitchell, Superintendent
Mrs. Michele K. Coates, Principal CBES
Dr. Jason Sears, Principal CBHS
Mrs. Lacey Neitzey, Director of Special Education
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**Colonial Beach Public Schools Annual Consultation Meeting with
Representatives of Parentally Placed Students**

**Documentation of Discussion and Outcomes
April 7, 2022, 10am**

1. The agenda was reviewed to include purpose of Proportionate Set Aside Funds and required Child Find Activities
2. Determination was made regarding the following:
 - a. Services will be provided for students with Speech-Language Impairments only
 - b. Services will be provided either in a Colonial Beach Public Schools (CBPS) building in a one-on-one setting or via a remote platform, depending on the service plan of the identified student
 - c. Services will be funded through local funds, as CBPS is not required to set aside funds per the division's December 1, 2021 Child Count Data.
 - d. Parents/private school officials will be informed of this process via CBPS's website (cbschools.net). Click on "For Parents", click on "Child Find".
3. No representatives attended the meeting, but there was agreement among CBPS employees who attended the meeting.
 - a. It is noted that there are no private schools located within the CBPS's division boundaries.
 - b. This consultation meeting was advertised to all families of homeschooled children residing within the town limits of via CBPS's automated call system, via personal phone call and follow up email from CBPS's Director of Special Education for select parents for which the automated call report indicated the call was "blocked", and via the division's Facebook page.
 - c. Information for Regulation (34 CFR 300.136) regarding procedures and groups for submission of complaints as to the consultation process are attached.

My signature and title below indicates that I have participate in the the discussion related to the use of federal funds for private and homeschooled students:

	Director of Special Education (CBPS)
	Director of Federal Programs (CBPS)



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Agenda

April 7, 2022, 10am

- 1. Special Education Referral Process**
- 2. Child Find Process**
- 3. Annual Plan & Proportional Set Aside (PSA) funds**
 - a. Federal funding dollar amounts**
 - b. Consultation with private school representatives and parents/guardians of homeschooled students**
 - c. PSA funds**
 - d. Available services for parentally placed students**
- 4. Discussion of possible uses of funds**
- 5. Procedure for submission of complaints as to the consultation process**

Procedure for Submission of Complaints as to the Consultation Process for Parentally Placed Students

§ 300.136 Compliance.

(a) General. A private school official has the right to submit a complaint to the SEA that the LEA -

- (1) Did not engage in consultation that was meaningful and timely; or
- (2) Did not give due consideration to the views of the private school official.

(b) Procedure.

(1) If the private school official wishes to submit a complaint, the official must provide to the SEA the basis of the noncompliance by the LEA with the applicable private school provisions in this part; and

(2) The LEA must forward the appropriate documentation to the SEA.

(3)

(i) If the private school official is dissatisfied with the decision of the SEA, the official may submit a complaint to the Secretary by providing the information on noncompliance described in paragraph (b)(1) of this section; and

(ii) The SEA must forward the appropriate documentation to the Secretary.